

Adelphi University's Institutional Review Board (IRB) has the responsibility and privilege to ensure that the rights and welfare of people participating in the university's research studies are protected and informed. Following the guidance of U.S. Department of Health and Human Services, the Adelphi University Institutional Review Board requires all persons involved in research to complete training in human subjects' protection.

The university is a member organization of the Collaborative Institutional Training Program (CITI). CITI courses are created by content area experts and regularly updated. Because of the high quality of these trainings and the many institutions that require CITI training for the protection of human subjects, **Adelphi will now only accept CITI certification for investigators engaged in research with human participants. All renewals of human subjects protections and all new certifications in human subjects protections must be done through the CITI program.** The IRB policy is that certifications are valid for three years and then must be renewed. If you currently have a certification on file in the Office of Research and Sponsored Programs and it has not expired, those certifications are valid until the expiration date.

How to access CITI Training:

Adelphi subscribes to six different modules, animal care and use, conflicts of interest, good clinical practice, human subjects research, information privacy and security, and responsible conduct of research. To begin a training course, you (and your students):

1. go to the CITI homepage - <https://about.citiprogram.org/en/homepage/>
2. select register,
3. find Adelphi in the list of institutions and
4. then register.

After you register on CITI you will find a list of Adelphi courses; most faculty, students and staff need to complete the **social/behavioral research course** which contains 14 modules; if the clinical research course is more appropriate to your research, then you should choose that course. You take these modules on your own schedule, but it does take approximately four-five hours to complete the social/behavioral course. You will then receive a certificate of completion which you will forward to me and which is valid for three years. Although there are a number of other courses, the social/behavioral research or the clinical research course if that is more appropriate to your work, is the only required course for human subjects' researchers at this time.